

AEP Board Meeting Agenda and Minutes July 16, 2008

I. Welcome/Introductions

Attendees: Jennifer Donovan, Kristin Faoro, Emily Keller, Christy Ryan, Kristie Ehrhardt, Janet Dallas, Trevor Macenski, and Matt Franck

II. Adopt Minutes for June

The minutes were unanimously adopted.

III. Treasurer's Report

No treasurer's report this month.

IV. Business

A. Chapter Director's Report

Kerri will send out next week.

B. Other

V. Programs

A. June 25 luncheon – outcome

Jennifer reported that the June program (Jim Moose – Admin Record) had 65 people in attendance. Good, but rushed and elementary. Needed to have time for Q&A. Casa Garden policies too strict to allow full presentation (Jim was limited to about 45 minutes).

B. Potential wine tasting trip in August? – update needed

Kristie reported that the meeting is scheduled for August 9th, but is on hold for now due to lack of correspondence from the provider (e-mails are not working).

C. NEPA half-day workshop August 27 – update needed

Janet reported that the NEPA workshop is scheduled for Sacramento from 8:30 – 12:30. Detailed outlines to Janet still pending from the presenters (Al Herson, Alicia Guerra, and Ken Bogdan). Trevor suggested outreach to the Central Chapter.

D. September program – update needed

Kristie reported that she is still developing the September program. In terms of an October program, Jennifer reported that Brian Boxer will discuss “Developing and Evaluating CEQA Alternatives” on October 30th from 11:30 – 1:00. Location TBD.

E. October/November Fall CEQA Workshop – update needed

Janet reported that the workshop details are still being finalized. November 14th. Location TBD.

F. Holiday mixer – update needed

Kristie and Jennifer reported that the Holiday Mixer will be held on December 10th, but the location and other details are still TBD.

VI. Other Scholarship/Student Liaisons

A. Update needed

*Trevor reported that he is now part of the statewide AEP standing committee on student outreach and scholarships. Trevor talked about some of the ideas he heard at the Chapter Summit. For example, newsletter advertising revenue from the San Diego Chapter is committed to scholarships. Another idea would be to sell AEP merchandise and use the profits for scholarships. Various ideas were exchanged about how revenues could be used to support scholarships and other student activities. **Trevor** will talk to UC Davis Career Fair staff to discuss the prospect of an AEP booth at an upcoming event. Trevor also reported that the standing committee will hold approximately four conference calls per year, and that they will be working on guidelines and requirements for student chapters.*

VII. Membership Update

A. Update needed

Christy reported that there were four new members, zero deletions, and 10 membership renewals in the past month. There are 240 total chapter members.

VIII. Newsletter/Website

A. Newsletter – Update needed

*Matt reported that the other chapter newsletter editors will be holding periodic calls to coordinate efforts. Another newsletter is planned for later in July. Make sure we announce the names of new and renewing members. **Christy** to send that to Matt. Suggestion for doing a member profile of a random member.*

B. Website – Update needed

Trevor reported that he is on a new standing committee for website updates and advisement. Marc Descollonges will be the new statewide webmaster. Significant improvements are planned.

IX. Set Next Board Meeting – August __? 11:30 a.m. Location?

Next Board meeting is scheduled for August 13th at CH2M HILL. (11:30 to 1:00).

CH2M HILL

2485 Natomas Park Drive, Suite 600

Sacramento, CA 95833

916-286-0262 (Wendy)

916-286-0272 (Matt)

Directions to CH2M HILL:

Take the Garden Highway exit east from I-5

Turn left on Natomas Park Drive (first signal)

Turn left at the stop sign into the parking lot

Take the elevator to the 6th floor of the River City Bank Building