

AEP Board Meeting Minutes From December 10, 2008

Attendees: Janet Dallas, Kerri Mikkelsen Rose, Christy Ryan, Trevor Macenski, Emily Bacchini, Jennifer Stewart, Kristin Faoro, Kristie Ehrhardt, Matt Franck, Wendy Haydon, and Scott Sjulín (guest)

Recorder: Wendy

Meeting began: 4:00 p.m.

Location: Axis Gallery

Meeting adjourned: 5:00 p.m.

I. Welcome/Introductions

- A. Welcome to all.

II. Minutes (November)

- A. No changes made to the November Minutes. No action was taken on the minutes at this meeting.

III. Treasurer's Report

- A. Checking - \$11,539.27
- B. Savings - \$300.04
- C. CD - \$12,194.22
- D. Total - \$24,033.53

IV. Business

- A. **Chapter Director's Report:** Kerri to attend the State Board meeting on January 10, 2009.
- B. **2009 Board Election Results:** The Board is considering using Survey Monkey in the future for the Board election. 2009 Board members are: Christy Ryan (President), Trevor Macenski (Chapter Director), Janet Dallas and Kristie Ehrhardt (Co-VPs of Programs), Emily Bacchini (Treasurer), Lisa Raffetto (VP of Membership), Scott Sjulín (Scholarships/Student Liaison), Wendy Haydon (Secretary), and Matt Franck (Newsletter Editor).
- C. **Roles/Goals of Board Members:** **Janet Dallas** will email the Statement of Organization (SOO) to the Board members.
- D. **Review and Vote on Chapter Budget:** Emily Bacchini presented the budget. Kristie Ehrhardt made a motion to approve the budget as presented. Wendy Haydon seconded the motion. The motion passed unanimously.
- E. **Discuss Pros and Cons of Changing our Policy on Website Job Ads from \$200 for Unlimited Ads per Year to \$80 per Month:** **Emily Bacchini** will be the point of contact with webmaster, Marc Descollonges. She will discuss with him the reasoning behind his suggested pricing structure. She will discuss with him how much it will cost to post items on the State AEP website on a monthly basis. She will also ask him to list upcoming events on the Superior California Chapter website's home page.
- F. **Committees for Programs, Website, Scholarships, Newsletter, and Membership:** The Board agreed to have a 2009 planning meeting to discuss these committees on Monday, December 22, 2008 at EDAW at 6:30 p.m. – 8:30 p.m.

V. Programs

- A. **Holiday Mixer:** The mixer starts at 5:00 p.m. tonight at Axis Gallery. We have approximately 75 RSVPs. SacTown Catering is our caterer. This event is free to all attendees.
- B. **November 14, 2008 Fall CEQA Workshop:** there were 35 attendees, and the event was well received. We made a small profit.
- C. **Early 2009 Lunch Program:** no program is planned for January 2009 yet. Being considered is a lunch permitting workshop (possibly in February), with presenters from the U.S. Fish and Wildlife Service, California Department of Fish and Game, and/or Army Corps of Engineers.

VI. Other Scholarship/Student Liaisons

- A. A discussion ensued regarding whether internet-based school programs would qualify for scholarships. **Trevor Macenski** will provide the AEP Scholarship contacts to Scott Sjulín, and **Scott** will check with other chapters to find out what their policy is regarding this issue.

VII. Membership Update

- A. Christy provided membership updates for November and December 2008. As of November 14, 2008, there were 246 total members, 7 new members, 17 renewals, and 11 deletions. As of December 15, 2008, there were 251 total members, 4 new members, 10 renewals, and 2 deletions.

VIII. Newsletter/Website:

- A. **Newsletter/Website:** No report. These issues will be discussed at the December 22, 2008 planning meeting.

IX. Next Board Meeting

- A. The next meeting is scheduled for January 14, 2009 at 11:30 a.m. at Emily's office (PBS&J).
- B. Address:
PBS&J
1200 2nd Street, Suite 200
Sacramento, CA 95814
916-325-4800 (Emily)

Directions to PBS&J:

Take J Street exit off I-5
Right on 3rd Street – go 0.2 mile
Right on Capitol Mall – go 0.2 mile
Right on Front Street – go 0.1 mile
Straight onto Neasham Circle – go 0.1 mile
Left on 2nd Street